



Indian Association of Preventive & Social Medicine

Founded in 1974
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Dr. Purushottam Giri

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(2023-24)

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Vice President

Dr. Rashmi Kundapur

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Dr. Meenal Thakare

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South Central Zone

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North Central Zone

Dr. Renu Agrawal

Dr. Kapil Yadav

East Zone

Dr. Paramita Sengupta

Dr. Shib Shekhar Datta

West Zone

Dr. Medha Mathur

Dr. Krupal Joshi

No. IAPSM/GC/2023/70

Date: - 10 /09 / 2023

Minutes of Meeting of Governing Council of IAPSM, 26th and 27th August 2023

Mid-term Governing Council (GC) meeting of IAPSM (2023-24) was held on 26th and 27th August 2023 as per the schedule in physical mode under the chairmanship of the President IAPSM Dr. A. M. Kadri.

Date: 26th and 27th August 2023

Venue: White Castle, Boutique Hotel, Bangalore

Time: 01:30 pm to 07:30 pm on 26th August 2023 and from 09:30 am to 01:30 pm on 27th August 2023.

The agenda of the meeting was circulated by Dr. Purushottam Giri (Secretary General) to all the GC members through official Whatsapp group as well as by email.

Following members attended the meeting:

1. Dr. Annarao Kulkarni (President Elect)
2. Dr. Rashmi Kundapur (Vice President)
3. Dr. Purushottam Giri (Secretary General)
4. Dr. Pankaj Bhardwaj (Chief Editor, IJCM)
5. Dr. Meenal Thakare (Joint Secretary)
6. Dr. Manish Rana (Treasurer)
7. Dr. Animesh Jain (EC Members South Zone)
8. Dr. Anjana Tiwari (EC Members South Central Zone)
9. Dr. S. Muhammad Salim Khan (EC Members North Zone)
10. Dr. Anupam Parashar (EC Members North Zone)
11. Dr. Shib Sekhar Datta (EC Member East)
12. Dr. Pramita Sengupta (EC Member East)
13. Dr. Sonu Subba (EC Member)
14. Dr. Krupal Joshi (EC Member West Zone)
15. Dr. Medha Mathur (EC Member West Zone)



Dr. Harivansh Chopra, Immediate past President, IAPSM; Dr. Kavita Vasudevan P. (EC Members South Zone), Dr. Ambrish Mishra (EC Members South Central Zone), Dr. Kapil Yadav (EC Members North Central), and Dr. Renu Agrawal (EC Members North Central) have requested leave of Absence.

Dr. A M Kadri, National President, IAPSM started the meeting by extending a warm welcome to Governing Council members. Afterwards, Dr. Purushottam Giri, Secretary General has presented agendas for the discussion.

Agenda discussions and decisions of the meeting are as below.

Agenda 1. Approval of minutes of previous GC meeting:

Minutes of the online Governing Council (GC) meeting of IAPSM (2023-24), held on 2nd July 2023 and action taken report was presented. The minutes were approved by the GC unanimously.

Agenda 2: Various Activities Report:

Various activities conducted under the banner of IAPSM like conferences, collaborations with other organizations, competitions, celebration of health-related events, short courses, webinars, and books published and others were presented by Dr. Meenal M Thakare, Joint Secretary.

Non-financial MoUs were carried out by the IAPSM with the Indian Association of Palliative Care (IAPC), Breastfeeding Promotion Network of India (BPNI), & Indian Institute of Public Health (IIPH), Gandhinagar. GC members were requested to add pertinent information from their respective zones.

Agenda 3: Progress, Plan and Proposals of Various Committees

The committee lead members presented the plans, timelines, and financial implications, work done so far about their respective committees and it was thoroughly discussed by GC members. A proposal for a round table on MIYCN in collaboration with AIIMS, New Delhi, and UNICEF India office received from Dr. Kapil Yadav is approved. The support of Rs. 1,00,000/- for the same was approved by the GC. It is decided that IAPSM shall carry out such round table/consultative/stakeholder meetings on its own or in collaboration with a collaborative organization and necessary budget may be approved/expenditure can be made from available additional amount from various projects carried out by IAPSM.



A brief about the Best Practice competition in Community Medicine Education and Community Medicine Practices was presented by Dr. Meenal Thakare, Lead of the committee. It is decided that a session of the first five short-listed practices in both categories is to be organized during the IAPSM National conference. Final results will be drawn after that. The organizers will be informed by the IAPSM Head office to keep slots for these 2 sessions. This practice should be followed each year. It is decided to prepare a compendium of selected best practices. Rs. 20,000/- is approved designing and printing of hardcopies.

Dr. Pradeep Kumar, committee head of the online research paper presentation has presented a concept of the STAR Comm Med award i.e. Search Talent Award in Research in Community Medicine. This competition will be carried out in five different categories. The first three winners will be given mementos and certificates in GBM of the National IAPSM Conference. Also, registration fees for the National Conference of first winner will be reimbursed by IAPSM.

The concept of connecting the Dots initiative, shared by Dr. Abhishek Raut was presented. This was the third round of activities. GC has appreciated the team's efforts and opined that further progress may be sought from the team.

GC was apprised by the chairperson of Academia IAPSM that under the Academia IAPSM broadly three activities are being planned. Preparation of IAPSM's Textbook, IAPSM e-Connect, and Online courses.

IAPSM e-Connect team has organized 13 PG lectures, 4 PG seminars, 2 journal clubs, 8 UG lectures, and 14 Citizen Health Interviews this year so far. IAPSM e-Connect had requested to the sanctioned expenditure of Rs. 4000/- per month for video editing. It was unanimously approved by the GC. It is decided that the IAPSM head office will request to organizers of state/zonal conferences to share the activities of IAPSM e-Connect for awareness generation and active participation. It was decided that the draft would be prepared by Dr. Medha Mathur. It is suggested by the GC to explore the international collaboration opportunities by the e-Connect team.

GC was apprised that this year third edition of IAPSM's Textbook will be published. Also, two proposals; a textbook on "Case based learning in Community Medicine" from Dr. Purushottam Giri and "Research Methodology" from Dr. Rashmi Kundapur have been received. It is decided that they will be released in the upcoming 51st IAPSM's National



Conference at Mangalore along with the third edition of IAPSM's textbook in Community Medicine. The formula for revenue sharing will remain the same as is for IAPSM's Textbook decided in the GBM at Shimla i.e. 1/3 will be for Academia IAPSM activities, 1/3 for IAPSM head office expenditure, and 1/3 will be distributed amongst the editorial team as suggested by the book's editor-in-chief.

It was apprised that IAPSM has subscribed Learning Management Software (LMS) and its application can be downloaded from the Google Play Store as Academia IAPSM. Two online courses 1) Research Methodologies and 2) Foundation Course on Healthcare Leadership are launched and IAPSM has received seven more proposals for various online courses from its IAPSM's members. Brief of the course are as below.

It was shared with the GC members that these all courses will be implemented in collaboration with IIPH-G except the course on Basic in Health Management, which will be implemented in collaboration with the PGIMER, Chandigarh.

It was proposed that fees will be received by the collaborative institutes. The finance sharing for amount received through each course will be as below.

Sr. No.	Particulars	Revenue Share distribution
1	GST payment	18%
2	Institution overhead IAPSM	15%
3	Institutional overhead IIPHG / any other collaborative organization	15%
4	Share with the course coordinators/resource persons/content developers. This will be distributed as per the written request from the course coordinator. A minimum of three signatures in the written request should be there.	52%

It was unanimously approved. Also, it was recommended that there should be 5-10% less fees for IAPSM member participants. Also, it is approved that any special expenditure may be separately calculated and share may be calculated taking into account the GST as well. IIPH-Gandhinagar / Collaborative Institute will be primarily responsible for all financial management including GST submission. IAPSM will be responsible for the provision of LMS



and providing program coordination support. It was also approved that we may take the dedicated services for program associates on a consultancy basis. The hired program associate may be paid consultancy up to Rs. 6000/- per month per course.

Foundation Course on Leadership in Public Health (FLPH) is a hybrid course with an onsite session as a part of the course, will have 10% as Institutional overhead IAPSM, 15% Institutional overhead IIPHG, and 57% be with the course coordinators/resource persons/content developers. This will be distributed as per the written request from the course coordinator. A minimum of three signatures in the written request should be there and this will be done in consultation with the President and Secretary General of IAPSM.

Dr. Medha Mathur, lead for the IAPSM blog has shared progress about the Blog on www.iapsm.org. 'Blog IAPSM' was launched by the GC. All GC members are requested to share blogs and disseminate them with the members of IAPSM.

SOPs for the IAPSM Young Leaders Conclave were presented by Dr. Shib Shekhar Datta on behalf of the committee. The same was approved. GC has suggested that it can be conducted in hybrid mode. The age criteria for delegates will be equal to or less than 35 years. Also, it is decided to have youth chapters/council. The same committee was entrusted to develop the guidelines for it.

Dr. Krupal Joshi presented a draft of the e-Newsletter. GC member suggested including activities carried out under the banner IAPSM only. Individual member activities should not be included except if it is an extraordinary achievement or recognition of the member is there. It is decided if the required services of a professional may be hired for designing the professional and some copies of the e-Newsletter may be printed for distribution to the important stakeholders.

SOPs for the state conference were presented by Dr. Annarao Kulkarni, President Elect, IAPSM. SOPs were approved by the GC, IAPSM with a suggestion that institutional PAN Card should be used for the organization of the conference, and in case state chapters' PAN card is used, there should be undertaking and compliance for all taxation liabilities by the organizing chairperson and organizing secretary.



A report by the Adult Immunization Committee was submitted by Dr. Madhu Gupta, Professor, PGIMER, Chandigarh. According to that, she has suggested subcommittees for conducting academic activities, and organizing meetings and webinars, conducting research, developing guidelines and position papers, and policy briefs.

Dr. Hemangini Shah has submitted an outline for the position paper on “Family Adoption Programme”, The team was involved and has asked for a 2-month time period to complete the activity.

The MIYCN Committee under the lead of Dr. Pragati Chabra has suggested conducting a multi-centric project on the Development and implementation of the MIYCN integrated curriculum for medical undergraduates and developing a multi-centric project on the MIYCN curriculum for Community Medicine postgraduates.

Dr. Renu Aggarwal with team has submitted the criteria and guidelines for the “Public Health Innovation Award” and has suggested that the finalist will be invited to the award ceremony during the IAPSM conference with a short session for presentation of the same. The award recipient will receive a certificate and a trophy.

Dr. Sanjay Rai leading the position paper “Vertical Transmission of HIV from Mother to Child” has given a timeline up to January 2024 to submit the final document in consultation with the IAPSM Head office.

Dr. Sonu Subba, has submitted timelines to prepare the course on “IAPSM Communication Skills” which is under preparation.

Dr. Animesh Jain leading the “Competency-based Medical Education Guidelines” had presented and given methodology and timeline so that the guidelines will be submitted by Mid-January 2024 and will be formally launched during the IAPSMCON 2024.

It is decided that all committees should be asked to submit progress report on their activities every month to the IAPSM head office.

It was decided that various committees on specific thematic areas would prepare a position paper. For preparation of the position paper, the committee has to recommend a group of experts and experienced IAPSM with a proven track record. Group of the experts will be



approved by the GC. The prepared position paper will be published in the IJCM as a position paper of IAPSM's expert groups. Dr. Pankaj Bhardwaj, Chief Editor of the IJCM is entrusted responsibility to prepare the generic guidelines and TOR for the thematic committee and IAPSM's position papers.

Various competitions are planned under the IAPSM banner and different proposals are given by different coordinators of the competition. It was decided that a uniform award and incentive mechanism is to be adopted for awards of winners in the different competitions carried out under the aegis of national IAPSM. It is decided that registration fees for the National IAPSM Conference of the First number of winners are to be reimbursed by IAPSM. All the first three winners will be awarded mementos, and certificates during the GBM of National Conference. This will be applicable to the competition to be held through IJCM as well.

Agenda 4: Discussion on Various Proposal received from IAPSM Members:

Dr. Annarao Kulkarni, President Elect has proposed to develop Model Immunization Clinic managed by the Community Medicine Department. It was unanimously accepted by the GC member. It is decided that IAPSM guidelines for the establishment and functioning of immunization clinics by the departments of Community Medicines in the medical colleges have to be developed. This responsibility will be given to Dr. Narayana Holla, Professor Emeritus, Community Medicine and Consultant Routine immunization, KVG Medical College, Sullia, Karnataka. He will develop brochure with situation analysis, guidelines and case studies. A round table discussion can be held in New Delhi for the same with support from NIHFW and UNICEF. Overall coordination will be done by Dr. Annarao Kulkarni, President Elect, IAPSM.



Following nine proposals were received from various IAPSM members for offering online courses under IAPSM

Sr. No.	Name of Course	Duration	Fees	Course coordinator
1	Systematic Review Workshop	8 Hours	TBD	Dr. Abhijit Pakhare Dr. Arun Yadav
2	Application of Operations Research Software's in Public Health	3 days	5000/-	Prof Dr Sanjev Dave
3	Measuring Nutritional Status: Unlocking the Power of Anthropometric Data Analysis in Public Health	4 weeks	2000/-	Dr. Abhijit Pakhare
4	Beyond Numbers: Creating Impactful Visualizations for Public Health using R	12 weeks	6000/-	Dr. Abhijit Pakhare
5	Unraveling the Threads: Navigating Bias and Confounding in Epidemiological Research	4 weeks	3000/-	Dr. Abhijit Pakhare
6	Data Ninja Bootcamp for Health Sciences	A 16-hour basic course + 12 hours Advanced course	TBD	Dr Samudyatha UC
7	Workshop on Self Discovery for Community Medicine Residents	14 Hours	TBD	Dr. Chitra Pandya
8	Online Workshops on CBME implementation in Community Medicine	7 months programme with 2 interactive sessions in a week.	500 rupees per module and total of 2500 if taken as a whole.	Dr.Rashmi Kundapur
9	Public Health Management	3 Months	5000/- Per Participants	Dr. Sonu Goel

All courses were approved in principles by the GC. President is entrusted to fix the registration fees and other administrative points related with courses in consultation with Secretary General of IAPSM.



Agenda 5: Presentation of Audited Account Statement by Vice-President Dr. Rashmi Kundapur for IAPSM 2023 Organised by AIIMS Bibinagar:

The organizers of IAPSMCON2023 have communicated the reasons for the delay in getting the audited account statement and refund to the IAPSM Head office and requested more time to submit the same. It was decided by consensus that the organizers of IAPSMCONs should submit the audited account statement by 31st December each year.

Agenda 6: Revision of the criteria for the Star Performance Award:

It is decided that for the criteria no. 7 according to old criteria, new members registered last year (To be added by Head office) may be revised where in new members / total PG seats can be the scoring criteria, the proportion can be scored from 0 to 10. Also, for the organization of CME, a celebration of health-related days and events, 2 marks for event held may be given. Maximum will be ten marks. The proportion of medical colleges that participated to the total number of medical colleges in that state / zone will be considered and converted to score between 0 to 10.

Agenda 7: Criteria for Presidential Appreciation Award:

It was felt that streamlining of the Presidential Appreciation Award is needed. Based on the discussion it is decided that a maximum of eight Presidential Appreciation Awards should be given each year. It should be given based on the contribution of the IAPSM members to the National IAPSM in a given year. The president can decide on the eight names and will put them to the GC for endorsement with objective justification. The awardee should have significantly contributed to the National IAPSM activities for the year and should be less than or equal to 45 years of age. He/she should not be a GC member of IAPSM/ IJCM editorial board member. Members who have once received the Presidential Appreciation Award cannot be given the Presidential Appreciation Award for the second time.

Agenda 8: Constitution of FIAPSM / Oration Committee:

Dr. Mohan Doibale, Professor and Head, Department of Community Medicine, Govt. Medical College, Dhule has been appointed as chairperson for the FIAPSM and Oration Committee and he will be assisted by two members; Dr. Anil J. Purty and Dr. Ram Chandra Goyal. Orations and fellowships will be announced by 01.09.2023 and will be closed on 30.11.2023. The applications of FIAPSM/Orations should reach to the Secretary-General IAPSM by Courier,



speed post or registered post within the stipulated time i.e. 30th November 2023 till 6 pm. No emails will be entertained.

Agenda 9: Constitution of Election Commission Panel:

Dr. Pradeep Kumar, former Chief Editor of IJCM is appointed as Chairperson for the election commission for the Elections of the President-Elect, Executive Council Members, and Editorial board members of IJCM for the year 2024-25. He has to induct two iapsm members as his co-panel members who are acquainted with the procedure.

Agenda 10: Presentation of IAPSM Bank account statement and financial assets by Treasurer Dr. Manish Rana:

It is resolved all the amount received from the Membership fees should be invested in Fixed deposit and mutual Fund as approved proportion i.e. It was unanimously decided by all GC members that 1/3rd of the savings should be done in the FD, 1/3rd in the balanced fund, and 1/3rd in debt funds. It is suggested that a Mutual funds that gives an annual NAV increase fund should be preferred for investment. Also, it is decided state share which was not given to the state because of non-pan availability or any other reasons may be separately invested so that the same can be paid to the state as the demand arises after completing the necessary documentation and opening of a separate account and PAN card, etc., A Chartered Accountant/investor banker should be consulted for better guidance.

Agenda 11: Technical and financial report of IJCM by Chief Editor Dr. Pankaj Bhardwaj

The chief editor Dr. Bhardwaj presented the technical and financial report of IJCM. He told that, for the first time, IJCM has received an impact factor. GC has congratulated the team for their efforts. A request for inducting a person/staff at 30,000/- monthly basis was approved by the GC. It is decided that the services of such a person (consultancy) are to be hired rather than employing the person. It was approved by the GC.

Agenda 12: Update on Preparations for 51st Annual National Conference of IAPSM to be held in KMC, Mangalore in February 2024:

It was presented by the Organising Secretary of the institute and it was decided to give the organizers the option of having the conference in hybrid mode. The number of registrations from many states is still not up to the expectations. All GC members should make an effort to



improve registrations for the upcoming IAPSM Young Leader Conclave and the Annual National Conference of IAPSM.

Agenda 13: Orations in the IAPSM Young Leaders' Conclave:

It is decided that we may continue the award of Dr. Sushila Nayar Young IAPSM Orator instituted in the IAPSM Young Leader's conclave but a method for accepting nomination and selection should be fixed as per the oration being carried out. Dr. Shib Sekhar Datta was entrusted responsibility of developing the method and criteria for inviting nomination and evaluation.

Agenda 14: Any Other Issues with Permission of Chair:

1. IAPSM office space should be taken on lease/rent or with the support of some collaborators like the Melinda Gates Foundation or others. It should have a minimum of two support staff, 1 technical/clerical, and 1 support staff to maintain the surroundings clean. It should have a dedicated landline telephone connection.
2. Looking into the post-COVID increase in the travel cost and financial condition of the IAPSM, it was decided that travel support to be increased for attending the GC meeting. It is decided to reimburse up to Rs. 15,000/- or the actual amount incurred for travel based on the receipts provided by them whichever is lesser in amount. Exception as permitted in the constitution will remain the same.

Lastly, Dr. Purushottam Giri thanked one and all for having a good detailed deliberation and productive discussions. The meeting concluded with a vote of thanks to the chair.

With warm regards,

Dr. A. M. Kadri
National President
IAPSM

Dr. Purushottam Giri
Secretary General
IAPSM

