



Indian Association of Preventive & Social Medicine (IAPSM)

Minutes of First Governing Council Meeting held on 26th April 2016 at Ahmedabad

Presided by	
1.	Dr. Ashok Mishra, President IAPSM
GC members attended	
2.	Dr. Pramod Verma, Vice President
3.	Dr. Mohan Doibale, Immediate Past President
4.	Dr. A.M. Kadri, Secretary General
5.	Dr. Chandresh Pandya, Joint Secretary
6.	Dr. Manish Rana, Treasurer
7.	Dr. Pradeep Kumar, Chief Editor – IJCM
8.	Dr. Rashmi Kundapur, GC Member – South zone
9.	Dr. Sasmita Mungi, GC Member - South Central zone
10.	Dr. Anmol Gupta, GC Member - North zone
11.	Dr. Abhilash Sood, GC Member - North zone
12.	Dr. Pradeep Aggarwal, GC Member – North Central zone
13.	Dr. Sukamal Bisoi, GC Member – East zone
14.	Dr. Venkatrao E, GC Member – East zone
15.	Dr. Bina M Kuril, GC Member – West zone
16.	Dr. Solanki DM, GC Member – West zone
Requested absent	
17.	Dr. C. P. Mishra, Immediate Past General Secretary
18.	Dr. Shashikant, GC member – North Central Zone
19.	Dr. Poornima S, GC Member - South Zone
20.	Dr. Kirti Deshpande, GC Member - South Central Zone
Supported members	
21.	Dr. Bhavesh Modi, Joint Editor, IJCM
22.	Dr. Deepak Saxena, Editor, IJCM
23.	Dr. Harsh Bakshi, Managing, Editor IJCM
Invited Member	
24.	Dr. Dileep Mavlankar, IIPH – Gandhinagar

The meeting started with a welcome speech from the chair followed by a brief round of introduction. The President, IAPSM officially unveiled the flag of the association. It was decided that the flag be used during all the National/State body meetings. Further, a salutation for the flag be composed and used during all meetings and events.

The meeting was formally inaugurated with recitation of Salutation and Prayer (adopted from IMA.) A 30 point list of agenda was circulated and each one discussed and deliberated upon.

Agenda 1: Updating members' information for Digital directory.

Deliberations/Decision	Concerned authority & Timelines
<ul style="list-style-type: none"> Google form created by Dr. Abhilash Sood may be used for updating information, which may be added to the national list and may be stored in excel format systematically so that it can be used efficiently for all uses and future use. 	<ul style="list-style-type: none"> Dr. Abhilash Sood Dr. Pradeep Agrawal Dr. Manish Rana
<ul style="list-style-type: none"> Each state chapter/state coordinator to be assigned the responsibility to gather information/update list of state members based on the national list. They may opt to contact the Deans / HODs of all colleges within the state and request them to update the details for their departments. Zonal members to compile the details for their zone and forward it to the headquarters (HQ). 	<ul style="list-style-type: none"> State Coordinator → Executive member → HQ team Updated within 3 months
<ul style="list-style-type: none"> IJCM may carry a message requesting to publish in the upcoming issue appealing all the members to update their details. Correspondence details and Information to be sought will be included. 	<ul style="list-style-type: none"> Chief Editor IJCM
<ul style="list-style-type: none"> Digital Directory will be prepared. 	<ul style="list-style-type: none"> Head office

Agenda 2: PG career counseling cell / committee (Interactive forum).

Agenda 3: PG research guidance cell / committee (Interactive forum).

Deliberations/Decision	Concerned authority & Timelines
<ul style="list-style-type: none"> President Dr. Ashok Mishra informed that a website having two such forums has been launched under the aegis of IAPSM at Department of Community Medicine, G.R. Medical College, Gwalior (M.P.). This service shall be available free of cost to the PGs of PSM/Community Medicine Department across the country who are members of IAPSM. Forums will have experts working in Medical Education, Public Health and allied fields. 	<ul style="list-style-type: none"> Dr. Ashok Mishra & his team.
<ul style="list-style-type: none"> GC has appreciated the initiative. It has been decided that IJCM may carry announcement regarding the same. 	<ul style="list-style-type: none"> Chief Editor for publishing in the upcoming issue
<ul style="list-style-type: none"> Various success stories may be well documented and such individuals to be made accessible for correspondence. 	<ul style="list-style-type: none"> HQ to form a team

Agenda 4: State chapter formation & membership drive.

Deliberations/Decision	Concerned authority & Timelines
<ul style="list-style-type: none"> To further the goals and realize the mission of IAPSM, it is recommended that there may be State Chapters of the Association in each state, affiliated to the IAPSM. Executive Committee members for should facilitate formation of the state chapters in their respective zones, act as mentors for the newly formed chapters and shall be the ex officio members of the state chapters of their zones. 	<ul style="list-style-type: none"> All EC members
<ul style="list-style-type: none"> All existing and newly formed state chapters will apply for Renewal / Issue of Affiliation with IAPSM. All affiliated chapters shall be eligible for receiving 20% of the interest of the state members' corpus as per the constitution. 	<ul style="list-style-type: none"> All EC members
<ul style="list-style-type: none"> Request from two states, Karnataka and Andhra Pradesh is received for formation of the state chapter and affiliation with the IAPSM. It is unanimously approved that they may be allowed to establish the state chapters with following conditions. The membership fees cannot be taken from life members of IAPSM, National HQ but state can take decision. It will be provisional approval subject to final approval from GBM. The newly established chapter has to sign Term of Reference/agreement document with IAPSM. They have to elect the body at the earliest opportunity and which may not be more than a year. Members of IAPSM from the state automatically become the member of the state. Members currently staying or working in the state may be considered as state members as per the records/update made in national list. Person who is not member of IAPSM cannot become member of state chapter. State chapter can take fees/money from its members for the functioning of state body but it should be in accordance with the constitution. 	<ul style="list-style-type: none"> Head Office
<ul style="list-style-type: none"> TOR/agreement for affiliation may be formed for new state chapters. HQ shall review its constitution, minimum events to be held, recommend procedures for interstate transfers, administrative charges, etc. 	<ul style="list-style-type: none"> Joint Secretary
<ul style="list-style-type: none"> To improve the association's strength and to boost up membership drive the Departmental heads may be requested to instruct and motivate all their faculties/PGs / experts of PSM/CM to become life member those who are not member of IAPSM at present. 	<ul style="list-style-type: none"> GC members/State chapters
<ul style="list-style-type: none"> In GBM, at Gandhinagar it was decided to institute Best state chapter award. The criteria for the same are to be framed. 	<ul style="list-style-type: none"> Joint Secretary, IAPSM

Agenda 5: Review IAPSM Fellowship & Orations for better coverage and objectivity Fellowship program.

Deliberations/Decision	Concerned authority & Timelines
<ul style="list-style-type: none"> It was already passed by the GBM at Gandhinagar that the number of FIAPSM to be revised to 8 from the existing 4. 2 of eight fellowships may be conferred to the members who are working in fields other than Medical Colleges. Criteria for the same may be finalized by Dr. VK Srivastava as approved by GBM in last meeting. 	<ul style="list-style-type: none"> Head office to coordinate with Dr. V. K. Srivastava
<ul style="list-style-type: none"> Registry of Fellowship candidates may be formed. 	<ul style="list-style-type: none"> Head office / Joint secretary

Agenda 6: Committee for review & reform of UG and PG curriculum for Community Medicine.

Deliberations/Decision	Concerned authority & Timelines
<ul style="list-style-type: none"> In various forums demands/views are being raised from time to time to reform UG & PG curriculum to make it more relevant and useful in current scenario. GC has unanimously agreed and decided to form committees to review the current system, study best practices – innovative models and try to come out with recommendations for reforming the curriculum and define / describe the vision for the coming years. 	<ul style="list-style-type: none"> Head office to finalize the committees. GC members to recommend names in 15 days.
<ul style="list-style-type: none"> Also it is decided that IAPSM may act as Nodal authority and should carry out advocacy with MCI and colleges. 	<ul style="list-style-type: none"> Head office

Agenda 7: Young IAPSM forum (YIAPSM conference/PG quiz/mentoring etc.)

Deliberations/Decision	Concerned authority & Timelines
<ul style="list-style-type: none"> PG Quiz to be conducted at the National IAPSM conference. 1 team per zone consisting of young faculty and post graduates to be selected by conducting PG quiz at State and Zonal level. All academic activities for young members to be documented and shared with HQ which will in turn disseminate them. 	<ul style="list-style-type: none"> State chapters to conduct Local and Zonal PG quiz to decide the representing team in 6 months. Individual institutes & chapters to share report of activities for PGs and young faculty. HQ to disseminate the same.

Agenda 8: IAPSM Book with the help of IAPSM Members.

Deliberations/Decision	Concerned authority & Timelines
<ul style="list-style-type: none"> Multi authored book for undergraduates may be prepared. HQ to provide framework and then interested members to contribute. HQ to form a committee to coordinate and edit. 	<ul style="list-style-type: none"> Head office may identify the coordinator and form committee

Agenda 9: Issues pertaining to IJCM.

Deliberations/Decision	Concerned authority & Timelines
<ul style="list-style-type: none"> Pending payments to publisher – part payment to be done once money is credited from IAPSM. Head office is to release payment to CE to make part payment as soon as account transferred. 	<ul style="list-style-type: none"> Secretary General (SG)
<ul style="list-style-type: none"> IJCM Account not transferred. A letter for the same may be written to previous IJCM office. 	<ul style="list-style-type: none"> Secretary General (SG)
<ul style="list-style-type: none"> Outstanding payments from IAPSM and Organizing secretaries of National Conferences. 	<ul style="list-style-type: none"> Secretary General (SG)
<ul style="list-style-type: none"> Inducting various reviewers. GC members to contribute in capacity of reviewers/suggest the name of reviewers. 	<ul style="list-style-type: none"> GC member
<ul style="list-style-type: none"> Dr Abhik Sinha & Dr. Punit Mishra to be inducted to the editorial board 	<ul style="list-style-type: none"> Chief Editor
<ul style="list-style-type: none"> Chief Editor is authorized to generate more revenue by <ul style="list-style-type: none"> Soliciting advertisements. Increase institutional subscriptions of IJCM. Charges from foreign authors to be revised. Increasing rates for advertisement. Any other measure which in the line of objective of IAPSM. 	<ul style="list-style-type: none"> Chief Editor

<ul style="list-style-type: none"> • Cut down operational costs by. <ul style="list-style-type: none"> ○ Sending copies only to corresponding author. ○ Giving an option to the members to opt out of receiving hard copies of journals. ○ Not to send journals to those from whom updated information is not received. 	
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Agenda 10: Application from different state chapters for considering their journals as an official journal of IAPSM.

Deliberations/Decision	Concerned authority & Timelines
<ul style="list-style-type: none"> • IAPSM head office has received request from the journal published by IAPSMUPUK and IAPSMWBC for considering their journals as an official journal of IAPSM. • One of the objectives of IAPSM is to promote research and publish a journal in the subject. Presently number of IAPSM members has increased many folds and interest in the research in Community Medicine has also increased. There is a need to have additional journals. • Keeping this view in mind it is decided to consider the request positively. Chief Editor may develop the criteria, terms of reference, quality control etc and evaluate the request on merits and interest of IAPSM as a whole in mind and recommend to GBM for final approval. • IJCM to remain the official publication of IAPSM. 	<ul style="list-style-type: none"> • CE to select committee members and come out with criteria / guidelines / SOP in 2 months.

Agenda 11: Formation of various sub committees (Disaster Management / Adolescent Health Problems / Geriatric Health Problems / Life Style Diseases etc).

Deliberations/Decision	Concerned authority & Timelines
<ul style="list-style-type: none"> • Sub committees to be formed as per provisions in the constitution and as per other requirements decided by GC. • They will work actively in those fields to contribute in form of research, evidence, CMEs, advocacy, etc. • HQ to form a committee to scrutinize the candidature and organize • The terms of reference for each committee may be developed. 	<ul style="list-style-type: none"> • Head office.
<ul style="list-style-type: none"> • GC members to send names & CVs of members they feel can contribute, after taking their consent. 	<ul style="list-style-type: none"> • GC members to forward names with CVs in 15 days

Agenda 12: IAPSM Annual report/Newsletter Publication (E Newsletter).

Deliberations/Decision	Concerned authority & Timelines
<ul style="list-style-type: none"> • E Newsletter, 8-12 pages to be published quarterly. • Newsletter to be a compilation of activities done under IAPSM banner at National – State – Institute – Individual level. • Those conducted at various levels without IAPSM may also be included, if space available. • President will suggest the names of team members for it. • The list of office bearers to be printed on the first page. 	<ul style="list-style-type: none"> • Head office/Newsletter Committee
<ul style="list-style-type: none"> • All activities to be documented and write up along with photographs to be forwarded to HQ/Newsletter Committee. • EC members may coordinate with state chapters/state coordinators from their respective zones. 	<ul style="list-style-type: none"> • EC members

Agenda 13: Compilation of different successful models of CM teaching and practices.

Deliberations/Decision	Concerned authority & Timelines
<ul style="list-style-type: none"> • Committee to be formed under Agenda 6 to study, compile and document successful models and practices. • These may be widely disseminated and felicitated as well. 	<ul style="list-style-type: none"> • As in Agenda 6

Agenda 14: Collaborating/partnering for Teaching/training/research/projects.

Deliberations/Decision	Concerned authority & Timelines
<ul style="list-style-type: none"> • To achieve the goal and objective various academic activities may be conducted under the aegis of IAPSM eg. Conferences, CMEs etc. This would require prior intimation and permission from National Chapter and incorporation of the logo. 	<ul style="list-style-type: none"> • IAPSM
<ul style="list-style-type: none"> • A Term of Reference/Protocol to be followed by the partnering organizing may be prepared. 	<ul style="list-style-type: none"> • Joint Secretary, IAPSM

Agenda 15: E-class room/Webinar/Fellowship program.

Deliberations/Decision	Concerned authority & Timelines
<ul style="list-style-type: none"> • It is decided to explore and initiate such activities. Head office may evaluate individual initiative on case to case basis in broad goal objectives with financial liabilities in mind. 	<ul style="list-style-type: none"> • Dr. Rashmi Kundapur, Dr. Bhavesh Modi, Dr. Atul Trivedi • Three months.

Agenda 16: Resource documents/guidelines/module preparations.

Deliberations/Decision	Concerned authority & Timelines
<ul style="list-style-type: none"> • Sub committees formed under Agenda 11 can take the responsibility for the topic of their expertise. 	<ul style="list-style-type: none"> • As in Agenda 11

Agenda 17: Revisiting the Constitution.

Deliberations/Decision	Concerned authority & Timelines
<ul style="list-style-type: none"> • Constitution is primarily based on Medical Education. Needs to be amended to include Non educational Public Health oriented aspects since substantial members do not belong to medical colleges. • Formation of a committee to review the same under the chairmanship of Dr. Pradeep Kumar 	<ul style="list-style-type: none"> • Dr. Pradeep Kumar to select a committee and submit a draft report to the HQ in 4 months.

Agenda 18: Online voting system development and election procedure guidelines.

Deliberations/Decision	Concerned authority & Timelines
<ul style="list-style-type: none"> • Committee to study the pros and cons of E-voting and Postal Ballot voting. • Evaluate the costing, feasibility and security of E-voting. 	<ul style="list-style-type: none"> • Dr. Pradeep Aggarwal to share the report within one month.

Agenda 19: Appointment of Election Officer.

Deliberations/Decision	Concerned authority & Timelines
<ul style="list-style-type: none"> • It is decided that Secretary General cannot invite the applications for election and GC cannot scrutinize the same due to conflict of Interest. Election Office should be responsible for issuing notifications for candidatures – invitation & scrutiny of the same. • EO shall work autonomously to ensure FAIR ELECTIONS and CONFIDENTIALITY. 	<ul style="list-style-type: none"> • Dr. P.B. Verma

<ul style="list-style-type: none"> • Dr. P. B. Verma has been appointed the EO for 2016-17. He has to ensure the fair election with maintaining all protocols and standards. 	
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Agenda 20: Administrative opportunities for M.D. Community Medicine i.e. development of public health cadre in health administration.

Deliberations/Decision	Concerned authority & Timelines
<ul style="list-style-type: none"> • IAPSM and its state chapters have to carry out advocacy for this at state level 	<ul style="list-style-type: none"> • Head office & • State chapters
<ul style="list-style-type: none"> • Supporting evidences / Govt. Rules from different states where such cadres exist should be collected and shared to HQ 	<ul style="list-style-type: none"> • EC members

Agenda 21: Letter to Government to demand for Indian Medical Services.

Deliberations/Decision	Concerned authority & Timelines
<ul style="list-style-type: none"> • IAPSM to carry out advocacy for this at national level in the form of meetings, lobbying, formal correspondence with the elected & political representatives. 	<ul style="list-style-type: none"> • Head Office

Agenda 22: Letter to Government to consider Community Medicine as a specialty.

Deliberations/Decision	Concerned authority & Timelines
<ul style="list-style-type: none"> • Agenda to be rephrased as – Letter to government to treat post graduate doctors of CM at par with other specialists. • Active communication and advocacy with various departments, politicians to ensure equal status by the State chapter. 	<ul style="list-style-type: none"> • IAPSM Head Office and Office of state chapter

Agenda 23: IAPSM Foundation Day.

Deliberations/Decision	Concerned authority & Timelines
<ul style="list-style-type: none"> • Not mentioned in the constitution. • Efforts should be made to find out the date of inception from Baroda Medical College, Vadodara. • Alternately, the date when IAPSM was registered as a society may be considered the Foundation Day. • Constitutional review committee to recommend. 	<ul style="list-style-type: none"> • Dr DM Solanki to find out from Baroda • HQ Accounts in charge to provide the alternate date • Dr P Kumar, head of constitutional review committee, to give the final recommendation in 4 months

Agenda 24: IAPSM Flag, Flag salutation and Prayer.

Deliberations/Decision	Concerned authority & Timelines
<ul style="list-style-type: none"> • Flag salutation and prayer to be drafted and finalized by the HQ. • Flag to be used during all IAPSM meetings at National / Zonal / State level. They should be inaugurated by salutation of the flag and prayer. 	<ul style="list-style-type: none"> • Head office to compose salutation and prayer
<ul style="list-style-type: none"> • IAPSM HQ to provide the necessary specifications to the West Bengal chapter who will distribute to all the state chapters during the upcoming national conference. 	<ul style="list-style-type: none"> • IAPSM Head office • IAPSM WB Chapter/Organizing Secretary to make sufficient no. of flags for distribution at the conference

Agenda 25: Installation and Oath taking Ceremony of IAPSM/Change of Medallion or Collar.

Deliberations/Decision	Concerned authority & Timelines
<ul style="list-style-type: none"> • It is decided to introduce this ceremony along with a Presidential Collar / Medallion in the upcoming National Conference. 	<ul style="list-style-type: none"> • National HQ IAPSM to design

Agenda 26: Initiative to adopt Girl Child up to 18 years of age, Minimum support of Rs. 500/- per month (Rs. 6000/- per year).

Resolution	Concerned authority & Timelines
<ul style="list-style-type: none"> • IAPSM to carry out advocacy for promoting this scheme among the members through state chapters. • Money to be deposited directly into the bank account in name of the girl and to be used for educational purpose. Utilization of the fund to be assessed prior to disbursing in the next year. • It is not the legal adoption, only financial support towards the education of girl child till 18 years of age. • Members of IAPSM already supporting girl child financially, may send details of girl child to National HQ. • This is purely a voluntary activity. 	<ul style="list-style-type: none"> • Head office and state chapters.

Agenda 27: To issue Membership Certificate /Smartcard on request.

Resolution	Concerned authority & Timelines
<ul style="list-style-type: none"> • Soft copy of membership certificates can be given to all newly enrolled members. Members who are previously registered and requesting for certificate can be given soft copy with the signature of current office bearers. • Cost of the Smart card preparation may be worked out and based on cost to cost basis including postal charges, it can be issued to its members on request. 	<ul style="list-style-type: none"> • Head Office IAPSM

Agenda 28: To request all State Chapters of IAPSM to adopt Mini Marathon during conferences with a theme on important public health issue.

Deliberations/Decision	Concerned authority & Timelines
<ul style="list-style-type: none"> • Mini Marathon for delegates will primarily increase the visibility of the IAPSM in general people and also help create awareness on health issues. • In every national conference such event may be organized under the "Run for health" title with specific theme. The same may be adopted by state chapter during state chapter conferences as well. • May be conducted on 2nd day of conference with theme – "Run for Health" in Next annual conference to be held at Kolkata. 	<ul style="list-style-type: none"> • Organizing Secretary of the National Conference of IAPSM, 2017 • State chapters

Agenda 29: To request all IAPSM bodies i.e. National/State/Local to organize Press conferences from time to time (Monthly /Quarterly) to address important issues related to public health like Air/Noise/Water pollution, Seasonal Diseases, Life style Diseases, Skewed Sex Ratio, Road Traffic Accidents, Use of Helmet and Seat Belt etc.

Deliberations/Decision	Concerned authority & Timelines
<ul style="list-style-type: none"> • IAPSM HQ & SCs to carry out advocacy among the print media by organizing press meets, writing press notes, regarding issues of public health importance. 	<ul style="list-style-type: none"> • IAPSM National and State Chapters

Agenda 30: With permission of chair. (Life membership of Dr Anish Sinha; Night camp fire for PGs on pre-conference night etc.)

Deliberations/Decision	Concerned authority & Timelines
<ul style="list-style-type: none"> Life Membership of Dr Anish Sinha was accepted at the GBM in Gandhinagar itself. The same is recorded again by the governing council as the information was missed in minutes of GBM. 	<ul style="list-style-type: none"> Treasurer, IAPSM
<ul style="list-style-type: none"> MCI has removed AP UHTC & AP RHTC from the staff count. Letter emphasizing the need for these posts to be written to MCI. 	<ul style="list-style-type: none"> Head Office IAPSM
<ul style="list-style-type: none"> Contribution from the Organizing Secretary of National Conference to IJCM to be increased from Rs. 10,000 to 50,000. 	<ul style="list-style-type: none"> Organizing Secretary of upcoming National Conference in WB in Feb 2017
<ul style="list-style-type: none"> GC has proposed that IAPSM Membership fees should be reviewed. It may be put before GBM for increasing to Rs. 5,000. 	<ul style="list-style-type: none"> Secretary General IAPSM
<ul style="list-style-type: none"> Consultation sessions between various senior faculties and experts to be organized at the National conference. 	<ul style="list-style-type: none"> IAPSMCON 2017 to provide support
<ul style="list-style-type: none"> Additional prizes to young members: National President Appreciation award to six young members including two PGs, two faculties & two non teaching public health experts, in the National Conference. Committee to be formed to look into the criteria for the same. 	<ul style="list-style-type: none"> HQ to form a committee Organizing Secretary IAPSMCON 2017
<ul style="list-style-type: none"> Governing Council puts on record and appreciates the noble gesture by Dr. Pradeep Kumar, CE IJCM of forfeiting TA/DA/other expenses for travelling to Mumbai / Delhi for coordinating and discussing with the Publishers. 	---
<ul style="list-style-type: none"> National President Dr. Ashok Mishra has not claimed any TA/DA from IAPSM to attend GC meeting. It may be put on record that the invited members made no claim for TA/DA/other expenses. 	----

At the end, President and Secretary General expressed sincere thanks to all the members for their active participation and invaluable contributions.

Meeting concluded with thanks to the chair.



**Dr. Ashok Mishra
(President, IAPSM)**



**Dr. A. M. Kadri
(Secretary General, IAPSM)**