



Indian Association of Preventive & Social Medicine (IAPSM)
Centre for Community Medicine (CCM)
All India Institute of Medical Sciences
New Delhi – 110 029

15 March, 2010

All members of IAPSM are hereby notified these draft minutes through publication in this issue of IJCM. No hard copies will **be sent by post**. Members are requested to send their comments, if any, on these draft minutes by post or by email (preferred) to the Secretary General **latest** by 30 June, 2010. All valid comments will be considered for inclusion in the minutes. If no comments are received by 30 June, 2010, these minutes will be considered as final and approved: **Dr. Bir Singh, Secretary General, IAPSM**

The meeting of the Governing Council of IAPSM was held on 22 February, 2010 at 5.00 PM at RIMS, Ranchi (Jharkhand) during the 37th Annual National Conference of IAPSM. The meeting of the General Council of IAPSM was held on 23 February, 2010 at the same venue at 5.00 PM.

➤ **IAPSM Governing Council Meeting on 22nd February 2010:**

The following members attended:

1. Dr. V.K. Srivastava (President) – Chaired the meeting.
2. Dr. A.P. Kulkarni (Vice-President)
3. Dr. Bir Singh (Secretary General)
4. Dr. Neeraj Bedi (Member)
5. Dr. Niraj Pandit (Member)
6. Dr. Parmanand Singh (Member)
7. Dr. A.B. Biswas (Member)
8. Dr. Najam Khalique (Member)
9. Dr. Anmol Gupta ((Member)
10. Dr. Rashmi Singh (Member)
11. Dr. A.K. Bhardwaj (Member)
12. Dr. T.S.R. Sai (Representative of IPHA)
13. Dr.N.Baridalyne (Jt. Secretary)
14. Dr.Anil Goswami(Treasurer)

There was no representative from IJCM Office in the meeting.

Other GC members who could not be present in the meeting were: Dr. M.B. Soudarassanane (Immediate Past President), Dr G. Sukhdas, Dr Ajit Sahai, Dr DK Pal, Dr D Jena, Dr JV Dixit and Dr Imtiaz Ali Bhat

➤ **IAPSM General Council Meeting on 23 February, 2010**

The General Council Meeting was chaired by the President of IAPSM and was attended by the required quorum of the members of IAPSM. Attendance was recorded in a separate register. The Secretary General, Vice President, Joint Secretary, and Treasurer were also present on the dias.

The following agenda items were taken up in the Governing Council meeting and were brought to the General Council meeting. Final status and decisions of the General Council on the items taken up by the Governing Council are indicated against each item below with responsibility of the action to be taken.

• **Agenda 1:**

Agenda / Issue:	The Secretary General's report for the year 2009-2010 and Minutes of the meeting of General Council held at Aurangabad in January 2009.
Governing Council Discussions/Decisions	The Secretary General presented his Report for 2009- 2010 including the "Action Taken Report" on the minutes of the General Council held in January, 2009. Approved.
General Council Discussions/Decisions	<p>Approved.</p> <p>The salient features of the Report and the ATR were as under.</p> <p>➤ I. Action Taken Report (ATR) <i>(The Agenda Number mentioned here in this Section pertains to the Agenda number as mentioned in the Minutes of the General Council held on 20 January 2009):</i></p> <p>Agenda No 2. We are exploring the possibilities of buying new domain space for our website from Delhi. The cost is likely to be Rs.3000 to Rs.5,000.</p> <p>Agenda No 3. Amended constitution was uploaded on IAPSM Website. Only a few comments were received. Thus the Constitution was taken as approved as of 30 June 2009.</p> <p>Agenda no 4. IPHA Conference for 2010 was about four weeks earlier than IAPSM conference 2010. The Secretary General of IPHA has been requested to attend our Governing Council Meeting as a special invitee.</p> <p>Agenda no 5. No requests for courses to be endorsed by IAPSM were received in 2009-10.</p> <p>Agenda no 6. Seriously tried to hold in October but somehow did not materialize due to non- availability of members.</p> <p>Agenda no 7. No action was needed</p> <p>Agenda no 8. Certificates of orations, fellowships, memberships, medals were prepared.</p> <p>Agenda no 9 and 10. The election panel of Dr. Deoki Nandan, Dr. TSR Sai, Dr. R.M Tripathy constituted by the Governing Council & General Council. However, Dr. Deoki Nandan, being a candidate himself for 2010 elections was replaced by Dr. G.K. Ingle. 658 votes have been cast successfully</p> <p>Agenda no 11. No applications received</p> <p>Agenda no 12. No action was needed</p> <p>Agenda no 13. Reports presented separately.</p> <p>Agenda no 14. No action was needed</p> <p>Agenda no 15 and 16. Reported in person by the Secretary General.</p> <p>Further discussion is recorded below.</p> <p>Agenda no 17. Approved</p> <p>Agenda no 18. Annual report of IJCM 2009-10 was placed for approval.</p> <p>Agenda no 19. Extra money sent to IJCM</p> <p>The Association wrote a letter to the office of the Union Health Minister Dr. Gulam Nabi Azad. He was also contacted by the Secretary General personally. However no response was received from his side. It was suggested by the members that instead of Health Minister, we should approach Secretary Health or DGHS.</p>

	<p>➤ II. Other Activities of IAPSM during the Year:</p> <p>II.1. The number of new members has gone up from 2451 to 2724 as of February 2010</p> <p>II.2. A practice of email discussions amongst Governing Council members was continued just to keep in touch with everyone on important issues.</p> <p>II.3. Other activities of the IAPSM were :</p> <ol style="list-style-type: none"> 1. Use of IAPSM logo for a training course "IYCF counseling: a training course the 3 in 1 course" in March 2009 organized by BPNI. 2. Participation in Breastfeeding Promotion Network of India (BPNI) in April 2009 3. Endorsement of International Standards of TB Control organized by MOHFW Central TB Division and Indian Medical Association – Indian Medical Professional Associations' against TB (IMPACT) in April '09 4. Endorsement of UG & PG curriculum in Adolescent Health in July 2009 5. Participation in Global conference on Meeting Nutritional Challenges with Sustainability and Equity in New Delhi in August 2009. 6. Revision of Guidelines and SOPs of Adverse Effects Following Immunization (AEFI) – by MOHFW in September 2009 7. Invited for Sponsoring the 4th International Conference on Births Defects and Disabilities in developing World by IAP from 4th-7th October 2009 8. Task force for review of Indian Public Health Standards by MOHFW on 12th February 2010.
<i>Action/ Responsibility</i>	Head Office

• **Agenda 2:**

<i>Agenda / Issue:</i>	State Chapters Report
<i>Governing Council Discussions/Decisions</i>	<p>1.1. WEST BENGAL</p> <p>1.1.1. Annual State Conference: The 25th (Silver Jubilee) Annual State Conference of the West Bengal State Chapter of IAPSM was organized by the Dept. of Community Medicine, B S Medical College, Bankura on 14th February 2009 with pre-conference CME on 13th February 2009.</p> <p>1.1.2. Annual General Body Meeting was held and Executive Committee for the year of 2009-10 was formed with Professor Saibendu Kumar Lahiri as President and Dr Goutam Narayan Sarkar as Secretary.</p> <p>1.1.3. Scientific Seminars: Medical Colleges of West Bengal. a) Silicosis on 4.4.2009, b) on Swine flu on 27.06.2009 & c) AFP & Measles surveillance (sponsored by NPSP).</p> <p>1.2. UP& UK STATE CHAPTER</p> <p>Annual State Conference of IAPSM UP & UK chapter was held at "Hind Institute of Medical Sciences, Safedabad, Barabanki" on 11th -12th November 2009.</p> <p>1.3. PUDUCHERRY</p> <p>1.3.1. A joint meeting of the IAPSM & IPHA, Puducherry State Chapter was held on 17th May, 2009. The two technical presentations were made, one on Swine Flu and the other one Prevalence of IDD among school children in Puducherry.</p> <p>1.3.2. A workshop on 'Evidence Based Health Care and Systematic reviews' was conducted at PIMS on 19th of May, 2009.</p> <p>1.3.3. RNTCP Zonal Task Force (ZTF South) meet was organized on August 27th & 28th, 2009</p> <p>1.3.4. Inter Medical college Quiz competition programme was held on 5th, October 2009 at PIMS</p> <p>1.3.5. 14 New Life Members have been enrolled</p>

	<p>1.4. ORISSA</p> <p>1.4.1. The 29th Annual Conference of IAPSM (Orissa State Branch) was held on 9th & 10th January, 2010 by the Department of Community Medicine, S.C.B. Medical College at Cuttack</p> <p>1.4.2. The General Body Meeting was held on 9th January and Prof. B. Mohapatra was nominated as the President of IAPSM (Orissa State Branch) for the year 2010-11</p> <p>1.5. SOUTH CENTRAL ZONE & MP</p> <p>1.5.1. 2nd South Central Zone Conference of IAPSM & 12th MP State Chapter of IAPSM was organized by Department of Community Medicine, S.S. Medical College, Rewa on 20th & 21st November 2009 .</p> <p>1.5.2. Dr S S Kushwah , Professor & Head Department of Community Medicine was elected as President ,Dr Neera Marathe & Dr Sandeep Singh, Assistant Professor , Dept of Community Medicine were elected as Secretary and treasurer respectively.</p> <p>1.6. BIHAR</p> <p>1.6.1. Quiz & Essay Competitions were held under the banner of IAPSM on the occasion of World Health Day 2009.</p> <p>1.6.2. A poster competition on Biomedical Waste Management in Patna Medical College was also held in March 2009.</p> <p>1.6.3. A CME programme was held on 14th September 2009 at Patna Medical College & Hotel Maurya, Patna</p> <p>1.6.4. State Conference and elections of IAPSM - Bihar were held on 5th Dec 2009, at Darbhanga and Dr. Suraj Nayak & Dr. C. Roy were respectively elected President and Secretary.</p> <p>1.7. GUJARAT</p> <p>1.7.1. Has its own biannual journal "Health Line", the latest issue was released during annual conference.</p> <p>1.7.2. Annual conference was held on 22-23 January 2010 at Rajkot.</p> <p>1.7.3. INTENSIVE MEMBERSHIP DRIVE by the state chapter is greatly appreciated .</p> <p>1.8. NORTH ZONE</p> <p>1.8.1. Under the Banner of NZ-IAPSM, World TB Day & World No Tobacco Day was celebrated in collaboration with State TB Cell by organizing an Awareness rally.</p> <p>1.8.2. The 13th Annual conference of IAPSM(North Zone) was held on 14th and 15th Nov 2009 at Gian Sager Medical college and Hospital, Patiala.</p> <p>For all the state chapters, it is requested that</p> <ol style="list-style-type: none"> 1. all new members should send their membership form directly to the Head Office and not through the State Chapters. The State chapters can get the list of members from the Head Office if needed. 2. The National IAPSM registration number can be used by State Chapter activities. However the use of PAN number is not allowed, due to financial obligation and income tax return issues. 3. The Official LOGO should be used by all State chapters. If they have any other logo they can use it in addition to the national IAPSM logo 4. State chapters can also participate actively in all projects/proposals called by the MOHFW from time to time.
<i>General Council Discussions/Decisions</i>	Approved
<i>Action/ Responsibility</i>	Head Office of IAPSM/ State Chapters

• **Agenda: 3**

Agenda / Issue:	Further Amendments in IAPSM Constitution
Governing Council Discussions/Decisions	It was mentioned by the Secretary General that despite the finalization of IAPSM constitution as of June 2009, there were still some ambiguities in the constitution, These need to be rectified by the Governing council and General council. The Governing Council decided that these suggested amendments should be collated and printed in the IJCM July-Sept 2010 issue. The members would be requested to comment on them and the mid year Governing council meeting likely to be held in October 2010 will discuss these amendments.
General Council Discussions/Decisions	Approved. The Governing council was authorized to finalize the amendments and the same would be considered as approved.
Action/ Responsibility	Head Office. Members of IAPSM , IJCM, Governing council

• **Agenda: 4**

Agenda / Issue:	Fellowships & Orations of IAPSM for 2010
Governing Council Discussions/Decisions	The Scrutiny Committee constituted by the Governing Council to recommend members for Fellowship of IAPSM submitted its report. The committee consisted of Dr. Sunder Lal, Dr Vinod Srivastava, Dr. A.P.Kulkarni, Dr.B.S.Garg and Dr Bir Singh. Three candidates were recommended for Fellowship for the year 2010. They are: Dr Anmol Gupta (Shimla), Dr J Ravi Kumar (Hyderabad) , Dr Ashok Misra (Gwalior). The scrutiny Committee recommended Dr Amarjeet Singh (PGI Chandigarh) for Harcharan Oration . There was no nomination for Dhanvantari Oration .
General Council Discussions/Decisions	Approved . It was decided that the last date for nomination for Dhanvantari Oration should be extended State chapters were requested to nominate suitable candidates by 31 st March 2010. The final decision for Dhanvantari Oration 2011 will be taken by the Governing Council
Action/ Responsibility	Head Office , State chapters

• **Agenda: 5**

Agenda / Issue:	Sub committees
Governing Council Discussions/Decisions	1. Report of Sub-Committees for the year 2009-2010: Epidemiology Sub-committee of IAPSM along with PHFI conducted a Workshop on "Meta-Analysis – An Evidence-based Medicine Tool" during the IAPSM Conference at Ranchi on 23 rd February 2010. 2. It was noted that except for the Epidemiology Subcommittee, no other subcommittee has had any activity in this year. There is a need to rejuvenate the sub committees 3. The Governing Council authorized the Head Office to reconstitute the Sub committees
General Council Discussions/Decisions	Approved . It was also decided that guidelines will be framed for clarity and independence to the Subcommittees to function effectively.
Action/ Responsibility	Head Office and Governing Council 2010- 2011 (Dr B S Garg authorized to frame the guidelines)

• **Agenda: 6**

Agenda / Issue:	Holding of at least one more Governing Council Meeting in October every year, funding for travel etc. for such a meeting.
Governing Council Discussions/Decisions	Approved. The funds for travel will be met from the IAPSM funds. Maximum of IInd Class AC Train fare will be reimbursed. No DA or accommodation will be provided by the Association. The dates should be decided and communicated to all the Governing Council members well in advance.
General Council Discussions/Decisions	Approved.
Action/ Responsibility	Head Office and Governing Council members.

• Agenda: 7

Agenda / Issue:	Issues related to IJCM
Governing Council Discussions/Decisions	<ol style="list-style-type: none"> All members appreciated the efforts of IJCM team in PGIMER Chandigarh for improving the quality of the journal and getting it INDEXED. Administrative control of IAPSM over IJCM : <ol style="list-style-type: none"> It was reiterated as was discussed in the last year's General council meeting held in Aurangabad in Jan 2009 that IJCM being the mouth of IAPSM, has to work within the constitutional framework of IAPSM and hence all information/ notices etc. sent to IJCM by the Head Office of IAPSM should be published without any alternations in the content by IJCM. It was , however, clarified that the Editorial Board of IJCM has complete freedom to ensure quality of the technical contents (articles, editorials) published in it. Administrative action in case of non compliance of the decisions of the General Council by IJCM will be decided by the Governing Council if and when such a situation arises. Constitution of Editorial board should be done according to the constitutional guidelines which clearly indicate that the Chief Editor of IJCM has to propose the names of the Editorial Board which will be discussed /decided by the Governing council and later endorsed by the General Council. Presence of IJCM nominee should be mandatory in Governing council meeting .
General Council Discussions/Decisions	Approved. The General council was unhappy that there was no IJCM representation in the Governing / General council meeting. Since the next General Council meeting is likely to be held only in February 2011 (Next year's annual conference) , the Governing Council was authorized to approve the members of the Editorial Board.
Action/ Responsibility	Head Office / IJCM

• Agenda: 8

Agenda / Issue:	Elections for 2010-2011
Governing Council Discussions/Decisions	<p>It was appreciated that for the first time in the history of IAPSM postal elections were conducted. The Governing council put on record the appreciation for Election panel (Dr TSR Sai, Dr. R.M Tripathy and Dr GK Ingle) in conduction of smooth and fair election. The cooperation and efforts of the Head Office team in this regard was also deeply appreciated.</p> <p>To fill the other vacant posts in the Governing Council, it was decided to request the State Chapters and General Council to nominate to the Governing Council.</p>
General Council Discussions/Decisions	<p>Approved. The General council authorized the Secretary General to contact various State Chapters and the fill the remaining three posts.</p> <p>-----</p> <p><i>(The Secretary General later consulted various State Chapters and filled the remaining three vacancies in the Governing Council.) The complete composition of the Governing Council for 2010-2011 is now as under:</i></p> <ul style="list-style-type: none"> • <i>President:</i> Dr Sunder Lal (Haryana) • <i>Vice President:</i> Dr Shamim Haider (Ranchi) • <i>Secretary General:</i> Dr Bir Singh (Delhi) for 2010-2013 • <i>Immediate Past President:</i> Dr VK Srivastav (UP) • <i>Jt. Secretary:</i> Dr. N. Baridalyme(New Delhi) • <i>Treasurer:</i> Dr. Anil Goswami (New Delhi) • <i>Chief Editor IJCM:</i> Dr Deoki Nandan (Delhi) for 2010-2013(ex-Officio) <p><i>Members: 12 as under:</i></p> <ul style="list-style-type: none"> • <i>North Zone (2) :</i> Dr. Anmol Gupta (H.P.); Dr. BMS Vashist (Haryana) • <i>North East Zone (2) :</i> Dr. A.B. Biswas (WB); Dr RM Tripathy (Orissa) • <i>South Zone (2) :</i> Dr J Ravi Kumar (AP), Dr Ajit Sahai (Puducherry) • <i>South Central Zone (2) :</i> Dr Neeraj Bedi (MP) , Dr Neelam Toppo (Chattisgarh) • <i>North Central Zone (2) :</i> Dr DK Yadav (Bihar) , Dr Shashi Kant (Delhi) • <i>West Zone(2) :</i> Dr Mohan Doibale (Maharashtra) , Dr Devang Rawal (Gujarat)
Action/ Responsibility	Head Office of IAPSM

• **Agenda: 8**

<i>Agenda / Issue:</i>	Ranchi Declaration on Medical Education
<i>Governing Council Discussions/Decisions</i>	This issue was not discussed in the Governing council and was brought to the General Council by a member.
<i>General Council Discussions/Decisions</i>	Approved
<i>Action/ Responsibility</i>	Head Office IAPSM

• **Agenda: 9**

<i>Agenda / Issue:</i>	Miscellaneous
<i>Governing Council Discussions/Decisions</i>	<ol style="list-style-type: none"> 1. Inclusion of members from SAARC countries was discussed. It was decided that it should be a part of the constitutional amendments as a part of Agenda 3 2. Uniform nomenclature for the discipline 3. Like IMA, every year after 1st April, we should publish name, address and contact number emails of national body and state chapter Presidents and Secretary in IJCM
<i>General Council Discussions/Decisions</i>	This was discussed and decided that since it is an important decision, the opinion of all members need to be taken, and not only of those present in the General Council meeting on that day .
<i>Action/ Responsibility</i>	Head Office

• **Agenda : 14**

<i>Agenda / Issue:</i>	Audited Accounts of Head Office of IAPSM/ for the year 2008-09
<i>Governing Council Discussions/Decisions</i>	
<i>General Council Discussions/Decisions</i>	Approved
<i>Action/ Responsibility</i>	Head Office IAPSM and IJCM

• **Agenda : 17**

Budget for IAPSM Head office for 2010- 2011.

The following budget is proposed for the Head Office of IAPSM for 2009-10 and approval from the Governing Council is sought.

Budget Head	Expected Income (Rs.)	Head	Estimated Expenditure (Rs.)
Interest from Reserve Fund	3,28,000.00	IJCM	1,57,000.00
Life Membership Fee	1,50,000.00	State Share	42,000.00
Fellowship Fee	12,000.00	Secretarial Assistance	40,000.00
Election Fee	10,000.00	Stationery & Postage	10,000.00
		Audit charges	13,000.00
		Website	10,000.00
		Epidemiological Grant	60,000.00
		Election by Postal Ballot	65,000.00
		Travel for Head Office Assistant for the Conference	5,000.00
		Air Travel assistance for Treasurer of IAPSM	5,000.00
		Directory of IAPSM on CD (2500 copies)	33,000.00
		Contingencies	10,000.00
		Travel Expenses for G.C. Members	50,000.00
TOTAL	5,00,000.00	TOTAL	5,00,000.00

<i>Governing Council Discussions/Decisions</i>	Approved
<i>General Council Discussions/Decisions</i>	Approved.
<i>Action/ Responsibility</i>	Head Office

• **Agenda: 18**

<i>Agenda / Issue:</i>	Annual Report of IJCM for 2009-2010
<i>Governing Council Discussions/Decisions</i>	No representative from IJCM was present at the meeting. The Annual report for the year 2009-2010 sent by the Editor was shared with the members. Approved
<i>General Council Discussions/Decisions</i>	Approved
<i>Action/ Responsibility</i>	Head Office of IAPSM and IJCM

Agenda : 19

<i>Agenda / Issue:</i>	Budget of IJCM for 2010-2011			
	Income (Rs)		Expenditure (Rs)	
	3/5 th of IAPSM Reserve Fund Interest	1,50,000	3/5 th of IAPSM Reserve Fund Interest	1,50,000
	IAPSM Ford Foundation Grant	50,000	IAPSM Ford Foundation Grant	50,000
	Institutional Subscription	6,70,000	Institutional Subscription	6,70,000
	Advertisement	20,000	Advertisement	20,000
	Interest from savings account	35,000	Interest from savings account	35,000
	Total	9,25,000	Total	9,25,000
	Income (Rs)	Expenditure (Rs)	Income (Rs)	Expenditure (Rs)
<i>Governing Council Discussions/Decisions</i>	Approved.			
<i>General Council Discussions/Decisions</i>	Approved			
<i>Action/ Responsibility</i>	Head Office of IAPSM and IJCM Office			

• **Agenda : 20**

<i>Agenda / Issue:</i>	Any other issue with permission of the Chair / Miscellaneous		
	<i>General Council Discussions/Decisions</i>	<ul style="list-style-type: none"> • The Secretary General appealed to all members to make the Association more pro-active on matters of importance for Public Health. He suggested that in 2009-10, the Association must complete at least standardization of the curriculum for PG Teaching in Community Medicine in the country. The State Chapters should become pro-active on matters pertaining to Public Health and make their presence felt. • Members were also informed about the IAPSM Ties, Coat pins available with the Head Office. The IAPSM life membership certificates have been printed. Those interested can buy them • Communication with Members of IAPSM: From now on, except in special circumstances—for example—the postal ballot, the mode of communication between the Head Office and all members will only be Emails or through notices published in IJCM or through the IAPSM website (www.iapsm.org). Members were requested to please visit the IAPSM website regularly. 	
	<i>Action/ Responsibility</i>	All members of IAPSM and the Head Office	

• **Agenda : 21**

<i>Agenda / Issue:</i>	Vote of Thanks for Dr. Shamim Haider & his team
<i>General Council Discussions/Decisions</i>	Dr. Shamim Haider and his team were applauded and a vote of thanks proposed for them for making all possible efforts to organize the 36 th National Conference of IAPSM at RIMS Ranchi very nicely. Their efforts were well appreciated.