

# Minutes of Meeting of GBM

## General Body Meeting

### **Joint IAPSM-IPHA Gujarat Chapter Conference**

Venue: Auditorium, IIPHG Gandhinagar

Date: 29<sup>th</sup> November 2024

The meeting of the General Body of IAPSMGC was held on 29<sup>th</sup> November 2024 at Auditorium during the XXXI Annual Conference of IAPSMGC and XIII IPHAGC hosted by **Indian Institute of Public Health IIPHG Gandhinagar**.

During meeting following agenda were discussed and decision was taken with concurrence of honorable members of IAPSM members.

### **Agenda of GBM**

1. Approval of MoM of last year GBM 2023 & action taken
2. IAPSM GC activities (Appraisal about work done)  
*Rapid assessment of Sub-district & District Hospital and FRU in Gujarat, Workshop for PG*
3. Awards and Honors
4. IAPSM website and Healthline website
5. Amendment in Constitution of IAPSM GC and Process Protocol Committee report
5. Academic/Research activities
6. IAPSM GC Financial statement (Discussion on current financial issues)
7. IAPSM GC Bank Account Status including Healthline Account
8. Next Conference venue
9. Any agenda with the permission of the chair
10. Dr. Hitesh Shah, Election Officer to declared election results

### Agenda 1

Agenda / Issues	Approval of Minutes of GBM (Dec 2023) and action taken
General Council Discussion / Decisions	The minutes of the last GBM meeting were shared in the IAPSM Gujarat website. The minutes of GBM 2023 held at NHL Medical College, Ahmedabad were discussed and <b>approved</b> by the members present in the GBM
Action / Responsibility	NA

### Agenda 2

Agenda / Issues	IAPSM GC Activities
General Council Discussion / Decisions	<ul style="list-style-type: none"> <li>• IAPSM state level UG Quiz at BJMC, Ahmedabad</li> <li>• Public Health Retreat (PG)</li> <li>• FRU and DH-SDH project completion and report</li> <li>• Qualitative Research Workshop at GMERS, Gotri</li> <li>• Engendering in Medical Education workshop in Colloberation with CEHAT Foundation at             <ul style="list-style-type: none"> <li>– PSMC, Karamsad and</li> <li>– BJMC, Ahmedabad</li> </ul> </li> <li>• PG lecture series</li> </ul> <p><b>Approved</b></p>
Action / Responsibility	Activities to be continued in future

### Agenda 3

Agenda / Issues	Awards and Honours
General Council Discussion / Decisions	<ul style="list-style-type: none"> <li>• In last GBM presidential appreciation award was declared and committee was formed under the Chairmanship of Dr. Viral Dave and Vice Chairman Dr. Chandresh Pandya</li> <li>• Committee has drafted and submitted criteria with protocol for selection of awardee for presidential appreciation award</li> <li>• Committee has recommended the name of Dr. Vaidehi Gohil for current year and EC has approved it.</li> </ul> <p><b>Approved</b></p>
Action / Responsibility	Dr. Vaidehi Gohil has been invited on stage and offered President Appreciation award

#### Agenda 4

Agenda / Issues	IAPSM Website and Healthline Website																
General Council Discussion / Decisions	<ul style="list-style-type: none"> <li>• Common agency is identified for both IAPSM GC and Healthline journal.</li> <li>• Revamped website of IAPSM-GC and Healthline will be developed.</li> </ul> <p><b>Project Cost</b></p> <table border="1" data-bbox="621 552 1076 779"> <tr> <th>Item</th> <th></th> </tr> <tr> <td>Website Development for IAPSM GC</td> <td>35000/-</td> </tr> <tr> <td>Website Development for Healthline Journal with OJS</td> <td>20000/-</td> </tr> <tr> <td><b>Total</b></td> <td><b>55000/-</b></td> </tr> </table> <p>Apart from above costing there will be domain/ hosting renewal costing for both the website on yearly basis as below.</p> <p><b>Renewal Cost</b></p> <table border="1" data-bbox="621 888 1076 1115"> <tr> <th>Item</th> <th>Cost</th> </tr> <tr> <td>IAPSM GC Domain &amp; Hosting Renewal</td> <td>4500/-</td> </tr> <tr> <td>Healthline Journal Domain &amp; Hosting Renewal</td> <td>4500/-</td> </tr> <tr> <td><b>Total</b></td> <td><b>9000/-</b></td> </tr> </table> <p><b>Approved</b></p>	Item		Website Development for IAPSM GC	35000/-	Website Development for Healthline Journal with OJS	20000/-	<b>Total</b>	<b>55000/-</b>	Item	Cost	IAPSM GC Domain & Hosting Renewal	4500/-	Healthline Journal Domain & Hosting Renewal	4500/-	<b>Total</b>	<b>9000/-</b>
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Action / Responsibility	Invite Quotation for development of new website for IAPSMGC and Healthline and complete process of website development																

#### Agenda 5

Agenda / Issues	Constitution Amendment/Process Protocol Committee
General Council Discussion / Decisions	<ul style="list-style-type: none"> <li>• Dr. Pradeep Kumar sir has prepared draft for amendment of constitution and kept on our association website for opinions/suggestions.</li> <li>• He has suggested for a 5 member joint committee for NINAD and PARAM Oration which is as follows:             <ul style="list-style-type: none"> <li>1 President</li> <li>1 Secretary</li> <li>3 Who have already received either of the 2 orations in the past and selected by E.C members meeting.</li> </ul> <p>Nominations will be accepted for the same.</p> <ul style="list-style-type: none"> <li>• 2 Vice Presidents were finalized after member suggestions :</li> <li>• 1 elected and 1 nominated.</li> </ul> </li> </ul> <p><b>Approved</b></p>
Action / Responsibility	Updated / Revised copy of Constitution with amendment will be finalized and kept on Association website

Agenda 6

Agenda / Issues	Pending financial issues
<p>General Council Discussion / Decisions</p>	<ul style="list-style-type: none"> <li>• Received notice from IT department 18-06-22, regarding tax liability of Rs. 17,14,100 /- for Assessment Year of 2019</li> <li>• Issue was raised by Shah and Shah firm before IT department but income tax department denied to open up case again</li> <li>• In that case shah and shah firm reassured us to represent our case with strong technical background and hope that this case will resolve in current financial year.</li> </ul> <p>Audit report mentioned two amount named a. Sundry Debtor and b. Interest accrued on fixed deposit</p> <p>Based on a review of the financial records, the following observations and recommendations are made to ensure compliance with accounting best practices and to maintain accurate financial statements:</p> <p>1. Accrued Interest on Fixed Deposit – ₹1,15,638</p> <ul style="list-style-type: none"> <li>• This amount is currently recorded under "Properties and Assets" as Interest Accrued on Fixed Deposit from prior financial periods.</li> <li>• Upon verification, the source of this accrual is nontraceable, and the amount is not reflected in the association's bank account.</li> <li>• As there is no reasonable expectation of receiving this amount in the future, continuing to carry this as an asset may lead to misstatement of financial position.</li> <li>• So, It is advisable to write off this amount from the audited financial statements to ensure accurate reporting and compliance with accounting principles.</li> </ul> <p>2. Sundry Debtors – ₹90,087</p> <ul style="list-style-type: none"> <li>• An amount of ₹90,087 is currently recorded under "Properties and Assets" as Sundry Debtor, representing amounts owed to the association from prior financial years.</li> <li>• The source and recoverability of this amount are unverifiable, and the amount is not present in the bank records.</li> <li>• Given the lack of supporting documentation and the improbability of future realization, this balance should no longer be reflected as a receivable.</li> <li>• So, It is prudent to write off this amount to maintain the integrity of the financial statements and prevent misrepresentation of assets.</li> </ul>

	<p>GBM Decision :</p> <ol style="list-style-type: none"> <li>1. To write-off amount of Rs. 90,087 as a Sundry Debtors and Rs. 1,15,638 as a Accrued Interest on Fixed Deposit.</li> <li>2. Consultation with the auditor to ensure appropriate disclosure and accounting treatment.</li> <li>3. Adjustments to be made in the current year's financial statements to regularize records.</li> </ol> <p>Proper documentation of the adjustments in the financial notes for transparency</p> <p><b>Approved</b></p>
Action / Responsibility	Secretary and Treasurer, in coordination with Chartered Accountant

## Audit Report Points

<p><b>Other Current Liability:</b> Payable Expense</p>		<p><b>Current Assets:</b> Sundry Debtor</p>		<p>90,087</p>
<p><b>Income &amp; Expenditure Account:</b> Balance as per last Balance Sheet</p>	<p>23,89,496</p>	<p><b>Cash &amp; Bank Balances:</b> Cash on hand Balance with SBI Bank Balance with ICICI Bank Balance with Axis Bank</p>	<p>- 15,14,834 1,06,734 9,450</p>	<p>16,31,018</p>
<p><b>ADD :</b> Excess of Income over Expenditure transferred from Income &amp; Expenditure account</p>	<p>1,01,422</p>	<p>24,90,918</p>	<p>1,15,638 13,600 5,882</p>	<p>1,35,120</p>
		<p><b>Other Advances:</b> Interest Accrued on Fixed Deposit TDS Receivables 22-23 TDS Receivables 23-24</p>		

### Agenda 7

Agenda / Issues	Presentation of Audited Financial Report of FY 2023-24 IAPSM-GC (Current Account Status)
General Council Discussion / Decisions	<p>Audited financial report for FY 2023-24 was presented by the IAPSM Treasurer and Editor of Healthline Journal and it was passed unanimously by the members of General Body Meeting.</p> <p>It was emphasized in discussion that for every conference conducting institute using PAN/GST of IAPSM-GC must submit audited UC/SOE to the secretary/treasurer ASAP.</p> <p><b>Approved</b></p>
Action / Responsibility	Secretary and Treasurer, in coordination with Chartered Accountant

## Agenda 8

Agenda / Issues	Next Conference venue:
General Council Discussion / Decisions	<p>Proposal from NAMO Medical College, Silvassa has been received, who is a host for next coming National IAPSM Conference.</p> <p>Members suggested to combine State and National conference for the upcoming year and to ensure that EC meeting of IAPSMGC and GBM to be conducted exclusively during conference. NINAD and PARAM oration and other state specific activities to be conducted exclusively during conference period with specific time and venue arrangement.</p> <p><b>Approved</b></p>
Action / Responsibility	Communicate with National Conference Secretariate for joint conference.

## Agenda 9

Agenda / Issues	Other points of discussion
General Council Discussion / Decisions	<ul style="list-style-type: none"> <li>• Proposed MoU with CEHAT foundation for inclusion of Gender sensitive curriculum of Medical Education and sensitization of faculties of Community Medicine in Gujarat State by Dr. Manisha Gohel, Professor, PS Medical College, Karamasad</li> <li>• Training of Immunization for Post graduate Medical Students proposed by Dr. Nilesh Thakor</li> <li>• Meta-analysis workshop on Web based software (Dr. Sachin Mumbare)</li> <li>• Booster for PG</li> <li>• Young Youth Assembly (Yuva sansad)</li> <li>• Post MD Community Medicine Class 1 position in Health Services should be proposed to the Govt after drafting a proper proposal and also to include the experience of DRP (District residency program) as well as 3 years residency as work experience.</li> <li>• Dr. Mohit: Learning lecture series for PGs along with ppts in Association website and special section for PGs in the website. For that a committee for technology was designed to give ownership and accountability namely: Dr. Nilesh Thakor, Dr. Mohit Makwana, Dr. Jaydeep Ghevariya, Dr. Bhargav Dave, Dr. Ruchit Nawal</li> <li>• Dr. Bhavesh suggested that in line of National level Whatsapp group, a similar group should be started for state IAPSM members exclusively for association related activities.</li> <li>• Dr. Nilesh Suggested on a fellowship course of NCD, DM, Nutrition Fellowship for residents along with statistical software workshops like Meta-analysis, Research Grant Writing, Scientific writing.</li> <li>• Dr. Bhavesh suggested to take up Multicentric research projects/ consultancy based project from Government health department or International Agencies, Innovative Govt projects, consultancy services, Evaluation projects etc. to provide opportunity and exposure to PGs as well as an professional presence of the Association.</li> </ul> <p><b>Approved</b></p>

Action / Responsibility	Proposed activities to be conducted as per available resources and conditions as the Association firmly believes to strengthen the PGs as they are the future of the association.
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#### Agenda 10

Dr. Hitesh Shah, the Election Officer declared the Election results.

Following nomination were received from the member of IAPSMGC as on last date of Nomination and election panel for year 2025 accepted all the nominations as per the election criteria.

Sr No.	Name of Post	Designation & Place	Remarks
<b>1</b>	<b>President (one Post)</b>		
	Dr. Chandresh Pandya	Govt. Medical College, Baroda	Accepted Nomination
<b>2</b>	<b>Vice-President (one Post)*</b>		
	Dr. A. Bhagyalaxmi	B. J. Medical College, Ahmedabad	Accepted Nomination
	Dr. Anish Sinha	Indian Institute of Public Health, Gandhinagar	Accepted Nomination
	*Nomination for one post given to Organizing Chairperson of IAPSMGC CON 2024		
<b>3</b>	<b>Chief Editor Health line Journal (one Post)</b>	Dr. Viral Dave, Professor, GCS Medical College, Ahmedabad	Accepted Nomination
<b>4</b>	<b>EC Member (15 Posts)</b>		
1	Dr. Bhavik Rana	GMERS Medical College, Vadnagar	All the nominations for the EC post are Accepted
2	Dr. Dhvani Chauhan	Kiran Medical College, Surat	
3	Dr. Harsha M. Solanki	PDU Medical College, Rajkot	
4	Dr. Hemant Gameti	Narendra Modi Medical College, Ahmedabad	
5	Dr. Hiren Shekhda	GMERS Medical College, Morbi	
6	Dr. Jaydeep Ghevariya	GCS Medical College, Ahmedabad	
7	Dr. Kalpita S. Shringarpure	Govt. Medical College, Baroda	

8	Dr. Kedar Gautambhai Mehta	GMERS Medical College, Gotri
9	Dr. Krupal Joshi	AIIMS Rajkot
10	Dr. Mohit Makwana	Bhagyoday Medical College, Kadi
11	Dr. Paragkumar Chavda	GMERS Medical College, Gotri
12	Dr. Pradeep Pithadia	Govt. Medical College, Bhavnagar
13	Dr. Shalu Chaudhary	Indian Institute of Public Health, Gandhinagar
14	Dr. Shashank Patel	GMERS Medical College, Valsad
15	Dr. Tejas Shah	GMERS Medical College, Patan

\*Nominated from Organizing committee.

\*\*Total 15 post. 1 EC member post is vacant and that can be nominated by governing council.

Election Panel:

No.	Name	Designation
1	Dr. Hitesh Shah	Chairman
2	Dr. Manish Rana	Member
3	Dr. Bhargav Dave	Member

The General Body Meeting concluded with vote of thanks to all delegates and Special thanks to the Organizing Secretary of the XXXI IAPSMGC and XIII IPHAGC joint conference, by President of IAPSM-GC, Dr Bhavesh Modi.



Dr. Atulkumar V. Trivedi  
Secretary,  
IAPSMGC



Dr. Bhavesh Modi  
President,  
IAPSMGC